Good Work Ethic: What you need to know

Work Ethic is a collection of values and behaviors that most employers feel are moral and appropriate for the work place. A strong work ethic will clearly set you apart from the crowd.

Some of these values and behaviors are:

- Attendance
- Teamwork
- Attitude
- Organizational Skills
- Appearance
- Productivity
- Initiative
- Honesty
- Respect

Let's review how each of these values and behaviors play an important role in the workplace.

**Attendance**

If workers are absent or don't show-up on-time, productions schedules are in jeopardy; and customer satisfaction is at risk. It is impossible to run a successful production operation if workers cannot be counted on to be at their workstations as committed. The lack of this work-ethic quality is a certain path to termination.

**Teamwork**

You are part of a team. When you are a team player, this encourages and facilitates cooperation, pride, trust, and group identity between you and your peers. It also suggests that you are cooperative and genuinely interested in achieving the goals of the group.

**Attitude**

Attitude: Often characterized as the single most important personal attribute. Displaying a positive can-do, will-do, want-to-do attitude makes you a pleasant person to be around, motivates your superiors to invest in your professional development and improves your probability of advancements. This, coupled with being a team-player, is a powerful performance attribute.

**Organizational Skills**

Staying organized helps you prioritize tasks and manage your time wisely & efficiently. Good organizational skills send a clear message to your superiors that you possess one of the clear and essential tenets of a good future manager.
Appearance
Personal hygiene and neat appearance are important because they project who you are and how you carry yourself. In the workforce, it is always important to maintain professionalism and adhere to the company dress code rules.

Productivity
Productivity is getting more out of the same amount of time, or dollars spent. Being productive is vital for your growth as well as the betterment of the company you work for. When an employee is productive, he/she maximizes company time, money and resources. If you want to be noticed by your employer, then you must stay on task and be as productive as possible.

Initiative
Initiative is the ability to assess and initiate (or do) things independently. This one work-ethic quality will make you attractive in any production environment. Certainly there are things that you should not do until directed to by your supervisor. But there are a host of common sense things that, if you take the initiative to do them, will set you apart from the pack. The key is to use your head, yet don't be afraid to be assertive.

Honesty
To be honest is to be trusted. A job should be done without cheating, stealing or lying.

Respect
Treating people with courtesy, dignity and respect is essential at all times. Always treat others the way you would want to be treated.

Remember, work ethic is a clear picture of your moral and behavioral values. If you want to leave a good lasting impression, put good work ethic to practice. Not only will it make you feel good about yourself, but it may get you noticed by your employer.